SANTA FE
photographic workshops

PARTICIPANT INFORMATION:

Name _____

Mailing Address 1 _____

Mailing Address 2 _____

City, State, Zip _____

Email _____

Primary Phone _____ ❏ cell ❏ day ❏ eve

Other Phone _____ ❏ cell ❏ day ❏ eve

WORKSHOPS I AM INTERESTED IN:

1. _____

2. _____

3. _____

SCHOLARSHIP I AM APPLYING FOR:

❏ Nikon Scholarship ($1,000)
❏ Passionate Photographer Scholarship ($1,500)
❏ Emerging/Student Photographer Scholarship *($2000; this scholarship is for those 18-30; please indicate your age: _____)*
❏ Cris Brown Scholarship (up to $1,700 for an iPhone workshop)

CHECK LIST:
❏ Letter of Intent
❏ Two letters of recommendation
❏ Twenty images
❏ Completed application

SUBMISSION INFO

Please submit images, letters and application form via our Vault Upload page at:
santafeworkshops.tandemvault.com/upload

For instructions regarding the Vault system, please see page 2.

SCHOLARSHIP POLICIES:

Scholarships are awarded as credits that apply to workshop tuition, fees, and on-campus accomodations only. Recipients are responsible for additional expenses such as travel, off-campus housing, and other personal expenses. Cash awards, or cash for unused portions, are not issued.

Questions?
Email us at: info@santafeworkshops.com   Subject Line: Scholarships

IMAGE SPECIFICATIONS

There are two main steps to prepare your images – file name and file formatting.

1. It is very important that the file name include your first and last name (FirstLast), and image number. DO NOT USE OTHER PUNCTUATION OR SPACES in your file names.
   -Your file name should look like this:
   FirstLast_02.jpg

2. Ensure the image size, format, and color space follow these guidelines:
   -72 ppi resolution
   -1,280 pixels on the longest side
   -sRGB or RGB color space (standard) with layers flattened
   -8 bit mode
   -JPG format with compression at level 7 (at minimum)

3. Your Application Form, Letter of Intent and Letters of Recommendation can be uploaded to our Vault sytem if they are Word docs or PDF's.
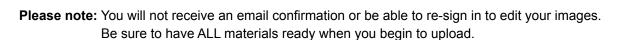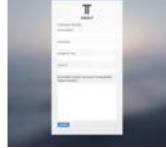
VAULT SYSTEM

Santa Fe Photographic Workshops uses a service called Vault for electronic submissions. This is a private and secure way for you to send images to us.

Vault landing page

1. Fill out the application form on page 1 of this document and save it to your computer. Make sure you have all of your materials ready as you will not be able to edit your application later.

2. Go to the Vault landing page and enter your Email Address, Full Name, Upload Set Title (See below), and Credit ©.
   - Vault landing page: santafeworkshops.tandemvault.com/upload
   - Use the following name for your Upload Set Title:

   Scholarship Application - Firstname Lastname

   - It is very important that you use your real name in the Upload Set Title and a valid email address so we can contact you with any follow up questions.

3. Click the blue "I accept" button at the bottom of the screen and you will be taken to the Vault Upload page.

4. It is not necessary for you to login. Click the blue "Add Files" button in the middle of the screen.

5. Navigate to your files and hit "Open." You will see the images show up on the Vault Upload page. This indicates that we have received the images. When upload of all of your **images**, as well as your **PDF form** with your contact information, your **Letter of Intent**, and your t**wo Letters of Recommendation** is complete, you will see all of the files on the upload page. No further action is required.

Please note: You will not receive an email confirmation or be able to re-sign in to edit your images. Be sure to have ALL materials ready when you begin to upload.

IF YOU HAVE QUESTIONS

If you have questions regarding the Vault system, please email us at vault@santafeworkshops.com